

College of Engineering

Policy for Assessing Administrative Fees on Accounts with No Indirect Costs

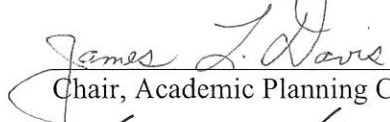
The College of Engineering (CoE) incurs a host of real costs in support of engineering research and outreach activities on our campus. These costs result from shared services, physical plant operation and maintenance, utility usage, administrative expenses, and depreciation or use allowance for buildings and equipment. When the activities are supported by grants and contracts, the institutional costs are reimbursed through Facilities and Administrative (F&A) cost allocations, more commonly known as indirect costs or overhead. However, activities supported by extramural funds that meet the University's criteria to qualify as "gifts" are not subject to indirect costs. Similarly, activities supported by revenue-generating accounts are not subject to indirect costs. All CoE faculty and staff who are conducting research on campus and charging expenditures (direct costs) to extramural accounts are expected to contribute to the support of the College's infrastructure. This expectation holds regardless of the type of financial account (e.g., 233, 136) to which the expenditures are charged. Effective January 1, 2015, the CoE will assess a quarterly administrative fee in the form of a 10% surcharge on all expenditures charged to the following accounts:

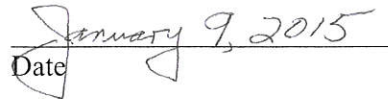
- gift accounts (i.e. most 233 accounts)
- revenue-generating accounts (i.e. 136 accounts)

The following accounts are exempt from this fee:

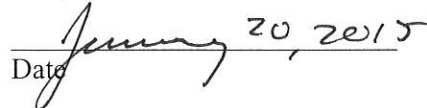
- 135 accounts (Wisconsin Alumni Research Foundation funds)
- 233 residual balance accounts from fixed price contracts
- 233 department use accounts
- 150 accounts
- any account created for a professorship, start-up package, retention package, or competitive fellowship/scholarship/traineeship
- Grainger Institute for Engineering accounts

RECOMMENDED FOR ADOPTION:


Chair, Academic Planning Council

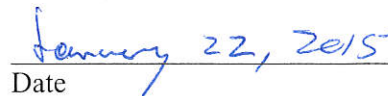

Date


Chair, Leadership Council


Date

ADOPTED:

Dean, College of Engineering


Date